

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH :: VIJAYAWADA

Cir. Memo. No. FI/2203/2021

Dated: 27.08.2021

Sub: Technical Education – Establishment – Implementation of Bio metric attendance – Certain instructions issued - Reg.

- Ref: 1. This Office Cir. Memo. No. K/AEBAS/2017, dt: 22.12.2017.
2. Circular Memo. GAD01-NABE0BMAT(INST)/1/2020-PU-C-1, General Administration (PU-B) Department, dt: 19.03.2020.
3. Circular Memo. GAD01-NABE0BMAT/1/2021-PU-B-1, General Administration (PU-B) Department, dt: 24.08.2021.

In the ref 1st cited, this office has issued instructions for proper implementation of Aadhar enabled Biometric Attendance System (AeBAS).

In the ref 2nd cited, Bio Metric Attendance have been dispensed with in view of potential Covid-19 infection for the time being, as main source of the spread of Covid-19 virus is direct contact.

In the reference 3rd cited (copy enclosed), the Government issued instructions to all Heads of Departments to take immediate action to make attendance with Bio-Metric device in their offices and unit offices under their control.

In this connection, while enclosing the copy of the ref 3rd cited, the Regional Joint Directors of Technical Education, Kakinada & Tirupati and all the Principals of Government Polytechnics in State are hereby instructed to make operationalise the Bio metric devices immediately and follow the instructions of the Government scrupulously and upload the attendance particulars in Biometric Attendance portal, without fail.

Encl: As above

Sd/- Dr. POLA BHASKAR
COMMISSIONER

To
The Regional Joint Directors of Technical Education, Kakinada and Tirupati.
All the Principals of Government Polytechnics in State.

//FBO//

P. Rajeswar
SUPERINTENDENT
27/8/2021

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (PU-B) DEPARTMENT

Circular Memo.GAD01-NABE0BMAT/1/2021-PU-B-1

Dated:24.08.2021

COMMISSIONER GENERAL EDUCATION
3150
28 AUG 2021
Andhra Pradesh Government

Sub: General Administration Department - Policy Unit - Meeting held by CS with all Secretaries on 13.08.2021 - Implementation of Bio metric Attendance - Certain Instructions - Regarding

- Ref: 1) Govt., Memo.No.58021/7/2017-PU A-GAD-02, Dated:29.09.2017.
2) Circular Memo.No.GAD01-NABE0BMAT(INST)/1/2020-PU-C-1, dated:19.03.2020.
3) Minutes of the Meeting held by CS with all Secretaries held on 13.08.2021.

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CTE/P

CTE-AP PES
24 AUG 2021

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In the reference 1st cited, certain instructions have been issued on Bio metric Attendance to all Secretariat Departments, all Heads of Departments, Autonomous organisations and District Collectors in the State.

- 2) In the reference 2nd cited, Bio metric Attendance have been dispensed with in view of the potential Covid-19 infection for the time being, as main source of the spread of Covid-19 virus is direct contact.
- 3) In a meeting held by CS with all Secretaries on 13.08.2021 a decision has been taken among others that attendance with Bio metric Device is mandatory in the Secretariat and other offices.
- 4) Therefore, the IT,E&C Department shall make operationalise the Bio metric Devices in Secretariat and other offices immediately and ensure the instructions issued in the Memo 1st cited.
- 5) All the Departments of Secretariat shall take immediate action to make attendance with Bio metric Device in Head of Departments, District Collectors, Autonomous Organisations & State Unit Offices under their control.
- 6) The IT, E&C Department / General Administration (PU) Department shall ensure that all Bio metric Devices in the Secretariat are functioning properly and Integrated report of Bio metric attendance has to be generated and submitted on monthly basis.
- 7) Every Secretary dealing with OP Section in all the Departments of Secretariat should watch Bio metric attendance of employees and take appropriate measures as per the rules.
- 8) All the Departments of Secretariat, Head of Departments, District Collectors, Autonomous Organisations/ State Units shall take necessary action accordingly.

20

AD/F
Key

ADITHYA NATH DAS
CHIEF SECRETARY TO GOVERNMENT

To
All the Departments of Secretariat.
The IT,E&C Department (requested to take necessary Acton to Enable the Bio metric devices)
All the Head of Departments.
All the District Collectors.
All Autonomous Organizations/State Units.

Copy to:

The Principal Advisor/Principal Secretary / Secretary / Additional Secretary to CM.
The P.S. to Chief Secretary /Principal Secretary (Political)
SF/SCs

//FORWARDED::BY ORDER//

S.K. Huleez
SECTION OFFICER

F-sec
Pr. Circulate
to GPs and O/O CTE AP
Jk
26/8/21